

ORA NEWSLETTER

FEBRUARY 2017 ISSUE 1

DID YOU KNOW...



Approval of Subrecipient Invoices

The Uniform Guidance requires that subrecipient invoices be paid within thirty days of receipt of the invoice unless we believe the request to be improper. It is important that invoices from subrecipients are reviewed immediately upon receipt and approved if there are no issues. If there are issues with approving the invoice, please contact your [Post-Award Administration point of contact](#).

The Quarterly Meetings Originally Scheduled for Next Week are Being Rescheduled!

Because we value your time, ORA wants to deliver the most comprehensive set of updates and guidance for critical areas of change at the University. Therefore, the meetings next week are deferred to allow for resolution in several key areas. Some of those areas to be discussed include clinical trial processes with Jackson, new University policies and our imminent ERP implementation.

New Dates/Time:

Coral Gables: April 18, 9 a.m.-noon
at Jorge Perez Architecture Center

Medical: April 19, 9 a.m.-noon at
Jose Berrocal Auditorium

Please register through [ULearn](#)



Calculation of Salaries/Stipends for Partial Month for Trainees/Fellowships

To determine the salary or stipend for a partial month for Trainees or Fellows, use the actual calendar days for that month. The allowable salary cost or stipend to be charged on the Trainee or Fellowship grant is based on the actual number of days for that month. For example, a Fellowship starts March 21, 2017 with a monthly award of \$4,500. The prorated amount is 11/31 times \$4,500 (eleven days worked in March, which has 31 days) or \$1,596.

Advance Accounts

Advance Accounts (or Accounts on Guarantee) are established to allow PI's to incur expenditures and commitments on projects in anticipation of awards being funded. When funding is imminent, an advance account can be requested by completing the [Advance Account Request Form](#) and submitting it to [ORA, Pre Award](#). Written communication from the sponsor indicating that funding is forthcoming is not required, but the department is responsible for expenditures incurred if the award is not funded or expenditures are otherwise unallowable on the project. Advance Accounts can only be activated after COI for the project has been approved.



Conflict of Interest (COI)

The Department of Health and Human Services (DHHS) 42 CFR, Part 50, 45 CFR Part 94 final rule requires that no expenditures be allowed until the Conflict of Interest has been cleared for all staff working on the project. UM does not allow for accounts to be activated until COI has been cleared. Once cleared, cost incurred prior to COI clearance cannot be moved back to the sponsored project.

[DPS Secure Login](#)

Who is my ORA Contact Person?



Brown Bag Discussion Group

Discuss anything on your mind with ORA leadership at UM! These will be held monthly at the Coral Gables and Miller School of Medicine campuses. Please visit our [website](#) for a list of dates.

ORA TRAINING

- Developing Study Budgets
- Workday: Payroll Accounting Adjustments for Grants
- Workday: Costing Allocation for Grants
- Workday: 9 month Faculty Appointments
- InfoEd Proposal Development Hands-on Workshop

Please register for
ORA Training through

[ULearn](#)

CONTACT US

If you have any questions please contact strategicinitiatives@miami.edu or visit our [website](#) to obtain additional information. **Website:** ora.miami.edu